

## GRDP Frequently Asked Questions

**Q: Who are eligible for GRDP funding?**

**A:** All graduate students in Virginia Tech who are enrolled in full time, and were not granted GRDP for the previous cycle are eligible to apply.

**Q: Can the GRDP fund be used to conduct research at somewhere else?**

**A: NO**, research must be conducted at Virginia Tech.

**Q: Can the GRDP fund be used to attend conference?**

**A: NO**, please apply travel funding for conference purpose.

**Q: When is the application due?**

**A:** The GRDP application is **Due Oct 10, 2008** for cycle 1, and the dates will be announced for cycle 2. (Please see the "About GRDP" for details.)

**Q: What do I need to submit for the GRDP application?**

**A:** You need to submit **one completed application form**, (if necessary, another supporting document). You also need **one recommendation letter** from your adviser.

All the application materials need to be submitted through the VT scholar system (see the **GRDP application procedure Fall 08** for details.) The completed application form with personal information and project description should be uploaded to the VT scholar digital drop box. If necessary, another supporting document can be submitted along that contains the graphs, references, etc. (see the GRDP application procedure for details.)

See the **GSA-GRDP Fall 2008 main page** for instructions on how to request a recommendation letter from your advisor and submission guidelines.

**Q: Where can I find the application form?**

**A:** The GRDP application form can be downloaded from the GSA-GRDP website at: [www.gsa.uusa.vt.edu/GSA/Programs/GRDP.php](http://www.gsa.uusa.vt.edu/GSA/Programs/GRDP.php)

or

In the VT scholar system, under the "resources" tab.

**Q: Can I submit the application through Email?**

**A: No**, submission through email is not accepted. All applications have to be submitted through the VT Scholar system. No applications will be considered if submitted otherwise.

**Q: Is there a requirement that my files be named?**

**A: YES**, your application from file should be named as "PID\_Department.pdf" or "PID\_Department.doc", with your pid replacing "PID", and your department name replacing "Department" (e.g., "mary\_CS.pdf"). The supporting file should be named as "PID\_Department\_2.pdf" or "PID\_Department\_2.doc"

**Q: Do you accept file type other than .PDF or .DOC?**

**A: NO**, only .pdf or .doc file will be accepted, (.PDF is preferred).

**Q: How do I upload my application in the drop box?**

**A:** Please take the following procedure to upload your application material.

After enroll in the VT scholar system (See ***“GRDP application procedure Fall 08”*** for detail of enrolling into VT Scholar system)

1. Go to <https://scholar.vt.edu/portal>.
2. Log into VT Scholar using your “USER ID” and password.
3. Click on “GSA-GRDP-Fall 2008” tab.
4. Go to “DROP BOX” menu.
5. Under the “Action”, click on “ADD”.
6. Under the file upload, click on “BROWSE”.
7. Put the required documents and click “ADD”.

**Q: Can I make changes to my submitted applications?**

**A:** You can modify and re-load your application any time before the application deadline. Please note, any changes made in the submitted application after the deadline date may result in subsequent disqualification of your application.

**Q: When do I suppose to get the feedback for my application?**

**A:** The GRDP award decision will be made by the end of the Fall 2008 and Spring 2009 term. You will be notified by campus email about the final result of your application.

**Q: How do I know the current status of the application process?**

**A:** The status of each individual application will not be revealed until the final decision is made. Please check the “Announcement” for the general evaluation process.

**Q: How do I collect the fund if my application is successful?**

**A:** See ***“GSA GRDP Award Reimbursements Fall 08”***